

ENQUIRIES ABOUT RESULTS (EAR)

| SERVICE | DESCRIPTION | COST/UNIT | APPLICATIONS DEADLINE | OUTCOME ISSUED |
|---------|---|-----------|----------------------------|---|
| EAR 1 | Clerical check (GCE/GCSE) | £10 | 20 th September | Within 20 calendar days of application |
| EAR 2 | A clerical re-check, a post-results review of marking and a statement of the marks by component for an individual candidate | £35 | 20 th September | Within 30 calendar days of application |
| EAR 2P | Priority Service 2 (GCE AS/Advanced only) | £45 | 26 th August | Within 18 calendar days of application |
| EAR 3 | Post-results review of moderation. Not available for individual candidates. Fee charged per candidate in original sample. | £32 | 20 th September | 40 calendar days of receiving original sample |
| | Photocopied script to be returned with EAR outcome | £12 | | |

ACCESS TO SCRIPTS (ATS)

| SERVICE | DESCRIPTION | COST/UNIT | APPLICATIONS DEADLINE | ISSUED BY |
|-------------------|--|-----------|---------------------------|----------------------------|
| ATS (copy) | Priority Access to an electronic version prior to EAR | £12 | 26 th August | 10 th September |
| | GCE AS/Advanced GCSE English/English Language, Welsh First Language & Maths | £12 | 2 nd September | 10 th September |
| ATS (Original) | Access to original script | £12 | 4 th October | 14 th November |

SUBMISSION OF REQUESTS

- (i) All requests on behalf of internal candidates must be submitted by the Head of the centre or an authorised member of centre staff.
- (ii) All correspondence with WJEC on behalf of internal candidates should be undertaken by the centre and not by candidates or their parents.
- (iii) All applications must be made online.
- (iv) If the service is required in Welsh, please indicate by ticking the appropriate box.
- (v) Coursework in the possession of the centre must be sent to: WJEC, Unit A16/A17, Gwaelod y Garth Road, Treforest Industrial Estate, Pontypridd, CF37 5XF

REVIEW OF MODERATION

A post-results review of moderation of GCSE and GCE Design and Technology and Art and Design: £310 per centre visit.
Not available for individual candidates.

MARK SCHEMES

Mark schemes will be made available via the WJEC secure website.

NOTICE TO CENTRES

The work of all candidates for whom a result enquiry has been submitted must be retained by WJEC for no fewer than 12 months after the notification of the outcome of the enquiry.

APPEALS

| SERVICE | DESCRIPTION | COST/UNIT | APPLICATIONS DEADLINE |
|---------|--|-----------|--|
| Stage 1 | Stage 1 of the Appeals Process involves a preliminary examination of the case by an officer of the awarding body who has not had any previous involvement with the matter. | £100 | Appeals must be made within two calendar weeks of receiving the outcome of the enquiry about results. |
| Stage 2 | For a Stage 2 Appeals hearing, the panel consists of three or four independent people . | £175 | A request for a Stage 2 Appeal must be made within two calendar weeks of receipt of the Stage 1 Appeal outcome letter. |